Office Directory

Office of the Chapter 13 Standing Trustee- Flint
Melissa A. Caouette, Trustee

Payments:
Chapter 13 Trustee – Flint
PO Box 2175
Memphis, TN 38101-2175

Correspondence:
Chapter 13 Trustee
400 N. Saginaw St. Suite 331
Flint, MI 48502
Phone: 810-238-4675 Fax: 810-238-4675
Hours: M-F 9 – Noon, 12:30-4:00

Special Purposes E-mail Addresses:
General Inquires correspondence@flint13.com
Confirmation Documents confirmations@flint13.com **DUE 6 BUSINEES DAYS PRIOR TO HEARING

Our staff makes every attempt to provide outstanding assistance. We recognize, however, that there may be occasional concerns. Should this occur, please direct your comments to Melissa A. Caouette at the above phone number or address (please mark your envelope "personal and confidential").

INQUIRES

General Case Information, Filing, & ECF Clerk
Tracee Ext 239

CASE PARALEGALS (Pre-Confirmation)

341 Hearing & Confirmation Hearing Prep

Sara	A-E Cases	Ext 222
Katie	F-H Cases	Ext 234
Tenee	I-L Cases	Ext 236
Amy	M-R Cases	Ext 229
Jennie	S-Z Cases	Ext 223

CASE PARALEGAL (Post-Confirmation)

Post Confirmation Plan Modifications, Attorney Fee Applications
Cindy Ext 284

FINANCIAL ANAYST/POSTING

Posting/Tracing Receipts & Wage Orders
Tracee Ext 239

ACCOUNTING ADMINISTRATOR

Dawn Ext 227

CASE AUDITORS

Bar Date
Tenee Ext 236
Confirmation Document Filing & Objections to Claims
Sherry Ext 225
Case Support
Diane Ext 224

PLAN ACCOUNT SUPPORT

Entry of Claims, Transfers/Assignment of Claims, Creditor Address Changes, Debtor Education Certificate Mailing & Mortgage Payment Changes.
Haley Ext 237

MANAGEMENT

Trustee Cases R-Z
Melissa Ext 238

Staff Attorney Cases A-Q
Elizabeth Ext 242

HR/Operations Manager, Tax Escrows, Case Closing Auditor
Tenee Ext 236

Assistant HR/Operations Manager
Emily Ext 232

Controller
Heather Ext 233

IT Manager
Chris Ext 213